

Rutland Staying Healthy Partnership - Terms of Reference

The Staying Healthy Partnership is a subgroup of the Rutland Integrated Delivery Group (IDG), which is a sub-group of the Rutland Health and Wellbeing Board (HWB).

Purpose

The purpose of the Staying Healthy Partnership is to oversee action across primary prevention and the wider determinants of health. Key priority areas of the partnership from the Rutland Health and Wellbeing Strategy are:

- Priority 2 – Staying Healthy and independent: prevention.
- Priority 7 – Cross-cutting theme, specifically 7.2 on reducing inequalities.

Some actions across other priorities could be considered within the partnership if there is a primary prevention and/or wider determinant focus. The partnership will work collaboratively with other subgroups to avoid duplication across priority areas. Additional action outside of the strategy delivery plan will likely arise as work progresses if it is aligned to the strategy priorities.

Roles and Responsibilities

The partnership establishes a mechanism through which partners can collaborate strategically on primary prevention, wider determinants and health inequalities.

This will be achieved through the following key objectives:

- To provide leadership, support and direction for progressing primary prevention initiatives and services across Rutland as a Place.
- To provide a forum of influence to enable work on the wider determinants to progress. The partnership provides a mechanism for influence over strategy and policy development. For example, the partnership can provide a collective response to the Rutland Local Plan development or a local economy strategy.
- To share intelligence and apply a population health management approach at Place level to target those most in need, whether that be relating to geography, vulnerability or economic inequality.
- To develop an approach to tackling health inequalities across Rutland, driven by the insight available within the Joint Strategic Needs Assessment.
- To lead and facilitate a collaborative approach to Health in all Policies, embedding health, wellbeing and inequality considerations into decision making processes.
- To provide a forum for System (Leicester, Leicestershire and Rutland) and national funding or development opportunities relating to primary prevention or the wider determinants.
- To work collaboratively with other HWB subgroups (Integrated Delivery Group and Children & Young People's Partnership) to ensure the Staying Healthy agenda is picked up across the life course.

- Provide regular verbal updates to IDG on the partnership progress (with an accompanying slide or two if required). Formalised reporting mechanisms already in place for the Health and Wellbeing Board will be adhered to, with regular liaison with the strategy priority Responsible Officers.

Membership of the Staying Healthy Partnership

- Rutland Public Health Head of Service Delivery & Design
- Rutland Public Health Strategic Lead
- Rutland County Council Adult Services Head of Service
- Rutland County Council Head of Community Services
- Rutland County Council Head of Adult Social Care
- Rutland County Council Children Services Head of Service
- Rutland County Council Planning Policy and Housing Manager
- Rutland County Council Transport Manager
- NHS Integrated Care Board Strategy & Planning Manager
- Primary Care Network representative
- Citizen's Advice Rutland CEO
- Rutland Healthwatch Manager
- Active Rutland representative
- Rutland County Council Co-Production Lead

The core membership of the partnership will be regularly reviewed to ensure it remains fit for purpose. Guests may be invited for specific agenda items.

Substitutes can be provided in absence of members.

Governance

Meeting frequency

The Staying Healthy Partnership will meeting bi-monthly, aiming to take place the week prior to IDG meetings to ensure progress updates are up to date.

Reporting

Formalised updates will be provided within existing HWB mechanisms for reporting progress on the Health and Wellbeing Strategy priorities via Responsible Officers. Regular verbal updates will be provided to IDG (with supporting slide or two if required).

Chair and administration

The Chair of the Staying Healthy Partnership will be the Public Health Head of Service Design & Delivery. The Vice Chair will be the Public Health Strategic Lead.

Meetings will be administered by Rutland Public Health. The agenda and papers will be issued no later than 3 working days in advance of the meeting date, unless later circulation has been authorised by the Chair (exceptional circumstances).

Quoracy

In order to meet and conduct business, a minimum of five members must be present.